



# LENNOX AND ADDINGTON COUNTY GENERAL HOSPITAL

## MINUTES BOARD OF DIRECTORS January 14, 2020 Airhart Conference Room

A meeting of the Board of Directors of the Lennox and Addington County General Hospital was held in the Airhart Conference Room at 6:30 p.m. on January 14, 2020.

**PRESENT:**

<b>Board:</b>	Allan MacGregor (Chair)	Jamie Uson
	Chris Seeley	Wayne Coveyduck
	Norm Clark	Dr. Morrison
	Jane Good	Dr. Patel
	Deb Lowry	Geoff Griffin
	Robert Hough	John Wise
	Robert Paul	Bob Clancey
	Mary Mayo	

**Town of Deseronto** Mayor Dan Johnston  
**Guests:** Deputy Mayor Steven Everhardus

**REGRETS:**

Lori Francis	Gert Switzer
Michelle Smith	

**Staff in Attendance:** Tracy Ringrose Colin Catt  
Erin Brown Sheila Mabee (Recorder)

- 1. Call to Order**  
The meeting was called to order at 6:30 p.m., by Allan MacGregor.
- 2. Approval of the Agenda**  
The agenda was approved as circulated.

<p><b>Motion #1</b></p> <p><i>Rationale: Normal Practice</i></p> <hr/> <p><b>Motion: That the Board of Directors hereby approves the agenda dated January 14, 2020.</b></p> <p>Moved by: Chris Seeley  Seconded by: Robert Paul</p> <p style="text-align: right;"><b>The motion was carried.</b></p>
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- 3. Conflict of Interest**  
The Chair inquired if any Board member wished to declare a conflict of interest based on items identified on the Agenda. There were no identified conflicts of interest.
- 4. Town of Deseronto – Cheque Presentation**  
Allan MacGregor introduced the Town of Deseronto Mayor Dan Johnston and Deputy Mayor Steven Everhardus and welcomed them to the meeting who were in attendance to present a \$30,000 cheque to the Hospital as a donation for providing the Town with a Medical Clinic. Mayor Johnston noted that the Town was very excited in anticipation of the Medical Clinic opening. The feedback from



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community constituents about the new family doctors has been overwhelmingly positive and everyone is looking forward to the Grand Opening. A Grand Opening date will be set for some time later in the month at a time when Town officials, the family doctors and Hospital representatives can attend.

Allan thanked the Mayor and Deputy Mayor for the cheque and stated that the Hospital looked forward to the future partnership. At 6:32 p.m., Mayor Johnston and Deputy Mayor Everhardus left the meeting.

### 5. Opening Remarks

Allan welcomed John Wise to the meeting, as the new County Council Representative on the Board. Introductions were made around the table.

With great sadness, Allan acknowledged that past Board Chair, Peggy Rice, had passed away just before Christmas, following a long battle with cancer. Peggy’s contributions to both the community and to the Hospital were too numerous to mention and she will be greatly missed.

### 6. Minutes of the Previous Meeting

The minutes of the previous meeting were approved with the following amendments:

- Marg Isbester listed as in attendance; and
- KFLA-OHT updated to RFLA-OHT.

<p><b>Motion #2</b></p> <p><i>Rationale: Normal Practice</i></p> <hr/> <p><b><i>Motion: That the Board of Directors hereby approves the minutes of the previous meeting dated December 3, 2019.</i></b></p> <p>Moved by: Robert Hough          Seconded by: Norm Clark</p> <p style="text-align: right;"><b>The motion was carried.</b></p>
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### 7. Business Arising

#### 7.1 Regional Updates

Allan MacGregor reported on the following items:

- The Hospital Chairs/Vice Chairs Forum had met on December 16, 2019. The meeting was attended by Allan, Deb and Wayne. The majority of the meeting was focused on the Regional HIS Project presentation and discussion. The selection of a preferred proponent has been narrowed down to one and in the coming weeks draft motions will be prepared for Hospital Boards to vote on. It was noted that wording is being worked on to advise that the motion would be the last chance to off ramp before Hospitals are fully committed.
- A number of Hospitals have held informational sessions for their Boards, facilitated by members of the Project Team. Wayne has reached out to Dino Loricchio to inquire about availability on February 4 for a 30-60 minute education session prior to the start of the Board meeting. Should this date work, information will be communicated with the Board package to notify of an amended start time.

#### Ontario Health Team - Update



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Dr. Morrison reported that work continues to move forward with the FLA-OHT beginning to draft the progress report to meet the January 20, 2020 submission deadline to the Ministry. Two working groups have held meetings with providers from our area. The Year-1 priority population will focus on Rural Frontenac, Lennox & Addington. It has been encouraging to see partners continue to engage around the table.

### 8. Reports

#### 8.1 Quality Committee

Chris Seeley highlighted the following from the December 17, 2019 Quality Committee meeting:

The Committee reviewed and approved changes to the Feedback Management System policy B-22. The changes were included in the meeting package for consideration and approval. No concerns were noted.

#### **Motion #3**

*Rationale: Standing Committees of the Board are required to review their relevant policies.*

***Motion: The Board of Directors hereby approves the amended Feedback Management System policy (B-22), as recommended by the Quality Committee.***

Moved by: Robert Paul

Seconded by: Jane Good

**The motion was carried.**

#### 8.2 Art Décor Committee

In absence of Michelle Smith, Allan MacGregor noted the following from the November 27, 2019 Art Décor Committee meeting:

The Committee worked to update the Art Décor policy B-23 and corresponding Appendix, which was brought to the Board for approval.

Wayne brought forward an item to be added to the policy for consideration/Board discussion, as there is a gap between when the Committee meets next. Over the course of the last year, there have been 2 deaths of active staff employees. Colleagues have expressed a desire to remember these folks through an expression of “in memory of” purchases through the collection of funds organized by staff. One item was a tree, the other item was a bench, purchased in accordance with Hospital décor and infection control measures. Both were accompanied with a special name plaque.

Since the Art Décor Committee only meets twice per year, the question then becomes how the Board weighs in on these approvals and decisions. A further challenge with trees, is that it is difficult to predict future Hospital expansion(s); who is responsible for replacement should the tree die, etc.

The Board felt that the notion of “in memory of” trees was quite acceptable. They discussed creating a designated area, perhaps nearing property boundaries, so as the area would not be disturbed by future expansion efforts. Generating a list of the more hardy species of trees was also suggested. If an “in memory of” plaque is created, perhaps putting this on a stake in front of the tree(s) would make it so that landscaping activities were not impeded.

**Action:** The motion to approve the policy (B-23) was tabled, pending an updated version which would include additional verbiage around active staff “in memory of” purchases. The revisions will be brought back to the Board for review and/or approval.



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### 8.3 Ethics Committee

Tracy Kent-Hillis highlighted the following from the December 11, 2019 Ethics Committee meeting:

The Ethics Committee has been reviewing the Hospital's current ethical decision making framework in comparison to the ASSIST Ethical Decision Making Guide recently introduced at KHSC. The decision was made to modernize our current framework and practice to mirror that of the ASSIST framework. The updates will go to the next Ethics Committee meeting for approval. Once approved, staff will be educated on the new framework.

### 8.4 Medical Advisory Committee

Dr. Morrison highlighted the following from the December 12, 2019 Medical Advisory Committee meeting:

The Medical Advisory Committee reviewed and approved a Cannabis Use policy and a policy related to OPP/Law Enforcement Releases.

The Medical Advisory Committee reviewed the re-appointment applications to the LACGH Medical Staff for the following:

- Susan Ilkov-Moor – Consulting (Psychiatry)
- Darren Beiko – Consulting (Urology)
- Jason IZard – Consulting (Urology)
- Thomas McGregor – Consulting (Urology)
- Curtis Nickel – Consulting (Urology)
- Robert Siemens – Consulting (Urology)
- Keith Gregoire – Consulting (Paediatrics)

No concerns were noted by the MAC; therefore, the re-appointment applications were recommended to the Board of Directors for approval. The Board reviewed the credentialing applications and no concerns were noted.

#### **Motion #4**

*Rationale: Applications for appointment to the Medical Staff require the review and approval of the Medical Advisory Committee and the Board of Directors.*

**Motion: The Board of Directors hereby approves the following re-appointments to the LACGH Medical Staff, as recommended by the Medical Advisory Committee:**

- Susan Ilkov-Moor – Consulting (Psychiatry)
- Darren Beiko – Consulting (Urology)
- Jason IZard – Consulting (Urology)
- Thomas McGregor – Consulting (Urology)
- Curtis Nickel – Consulting (Urology)
- Robert Siemens – Consulting (Urology)
- Keith Gregoire – Consulting (Paediatrics)

Moved by: Jamie Uson

Seconded by: Deb Lowry

**The motion was carried.**



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The Medical Advisory Committee reviewed the appointment application to the LACGH Medical Staff for the following:

- Heather Johnson – Locum Tenens (Internal Medicine)

The MAC approved the appointment application, pending receipt of a third reference. Dr. Morrison noted that the third reference was received earlier today and was glowing, therefore, the appointment application was recommended to the Board of Directors for approval. The Board reviewed the credentialing application and no concerns were noted.

### **Motion #5**

*Rationale: Applications for appointment to the Medical Staff require the review and approval of the Medical Advisory Committee and the Board of Directors.*

***Motion: The Board of Directors hereby approves the following appointment to the LACGH Medical Staff, as recommended by the Medical Advisory Committee:***

- Heather Johnson – Locum Tenens (Internal Medicine)

Moved by: Chris Seeley

Seconded by: Geoff Griffin

**The motion was carried.**

### **8.5 Foundation Report**

Robert Hough noted that the tribute tree generated \$32,455 and the winter campaign generated \$89,023 for a grand total of \$121,478.

The Foundation Gala, scheduled to be held in February, is completely sold out.

There are a number of events planned over the course of 2020 in celebration of the Foundation's 25 years. Robert Hough confirmed that events will be in consultation with Hospital Administration to ensure alignment of goals and messaging to the community.

### **8.6 Chief Executive Officer's Report**

Further to the written report provided in the Board package, Wayne Coveyduck shared the following information:

At the most recent South-East Hospitals CEO Forum (SHCF) meeting motions were received from Troy Jones, HIS Project Team. The motions were not the completed product as there will be wording added to make it clear that this will be the last opportunity for hospitals to "opt out" of the HIS Project.

Additionally, there appears to now be an opportunity to finance this project through the Ministry as opposed to the originally proposed banking institution. With this likely being at a reduced rate, the Board might want to consider financing the HIS Project.

The Board discussed the potential financial implications of hospitals opting in, should a number of hospitals decide to opt out.

The group was hopeful to have more information at the 30-60 minute education session proposed for Tuesday February 4, 2020, in advance of the Board meeting.



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### **Motion #6**

*Rationale: Normal Practice*

***Motion: The Board of Directors hereby accepts the reports from the Quality Committee, Art Decor Committee, Ethics Committee, Medical Advisory Committee, Foundation and the CEO.***

Moved by: Robert Hough

Seconded by: Chris Seeley

**The motion was carried.**

### **9. Correspondence Received up to December 19, 2019**

There was nothing further to report for correspondence.

### **10. Closed Session**

At 7:12 p.m., the Board moved into closed session.

### **Motion #7**

*Rationale: Normal Practice*

***Motion: That the Board of Directors hereby moves into closed session.***

Moved by: Deb Lowry

Seconded by: Chris Seeley

**The motion was carried.**

At 7:49 p.m., the Board rose from closed session.

### **Motion #8**

*Rationale: Normal Practice*

***Motion: That the Board of Directors hereby rises from closed session.***

Moved by: Chris Seeley

Seconded by: Deb Lowry

**The motion was carried.**

### **11. Next Meeting**

The next regular meeting of the Board is scheduled for February 4, 2020 at 6:30 p.m., in the Airhart Conference Room.

### **12. Adjournment**

The meeting was adjourned at 7:54 p.m.



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### **Motion #9**

*Rationale: Normal Practice*

***Motion: That the Board of Directors hereby adjourns their meeting at 7:54 p.m. on January 14, 2020.***

Moved by: Deb Lowry

Seconded by: Chris Seeley

**The motion was carried.**