



LENNOX AND ADDINGTON COUNTY GENERAL HOSPITAL

BOARD OF DIRECTORS

MEETING MINUTES

May 3, 2022

Zoom | ACR

A meeting of the Board of Directors of the Lennox and Addington County General Hospital (LACGH) was held in the Airhart Conference Room and via Zoom at 6:30 p.m. on May 3, 2022.

PRESENT:

Board: Deb Lowry (Chair)	Wayne Coveyduck
Allan MacGregor	Tracy Kent-Hillis*
Michelle Smith	Dr. Kim Morrison*
Bob Clancey*	Dr. Sonal Patel*
Norm Clark*	Adrienne Harris-Hale*
Lori Francis	Susan Jack*
Robert Paul	Alice Carlson*

REGRETS:

Geoff Griffin	Jamie Uson
---------------	------------

Staff in attendance: Erin Brown	Sanjeev Kumar
Tracy Ringrose	Andrea Nussberger/Tracey Stuart (Recorder)

* Attended via zoom

1. Meeting Opening

1.1 Call to Order/Opening Remarks

After an informative 6pm education session by Tracy Kent-Hillis on changes to the LTC Act, the meeting was called to order at 6:32 p.m., by Deb Lowry.

1.2 Land Acknowledgement

Deb Lowry started the meeting with the following Land Acknowledgment:

A Land Acknowledgement recognizes the traditional territories of the Indigenous peoples, before the arrival of settlers, and their unique and continuing relationship with these lands. In particular, we acknowledge that Lennox and Addington County General Hospital is built on the ancestral and traditional territory of the Anishinaabeg and Haudenosaunee Peoples, including the Mohawks of the Bay of Quinte, and on the land of the Huron-Wendat Nation. As the LACGH Board of Directors, we are dedicated to honouring Indigenous history and culture, and are committed to moving forward in the spirit of reconciliation and respect.

1.3 Approval of the Agenda

The agenda was approved as circulated

<p>Motion #1</p> <p><i>Rationale: Normal Practice</i></p> <hr/> <p>Motion: That the Board of Directors hereby approves the agenda dated May 3, 2022.</p> <p>Moved by: B. Clancey</p> <p>Seconded by: L. Francis</p>
--



LENNOX AND ADDINGTON COUNTY GENERAL HOSPITAL

BOARD OF DIRECTORS

MEETING MINUTES

May 3, 2022

Zoom | ACR

The motion was carried.

1.4 Conflict of Interest

The Chair inquired if any Board member wished to declare a conflict of interest based on items identified on the Agenda. There were no identified conflicts of interest.

1.5 Approval of Previous Board Meeting Minutes

The minutes of the previous meeting were approved with amendments to item 2.1 (Regional Updates).

Motion #2

Rationale: Normal Practice

Motion: That the Board of Directors hereby approves the minutes of the previous meeting dated April 5, 2022 with amendments.

Moved by: R. Paul

Seconded by: A. MacGregor

The motion was carried.

2. Business Arising

2.1 Retreat – September 8th & 9th, 2022

A block of rooms/Conference Room at the Townsplace Suites Hotel in Belleville has been put on hold for the Board Retreat on September 8th and 9th, 2022. A quote has been received which includes 1 night accommodation plus food for 25 members with a deadline to finalize by August 8th. Andrea will send out a survey to see who intends to stay over vs stay for the day, as this will reflect the total cost.

Deb added that the retreat is a great team building experience.

2.2 Regional Updates

Deb Lowry reported on the following items:

- The MPP announced that LACGH will receive an additional \$500k in operating funds starting in 2022/23, which is an increase of 2% to funding for the last fiscal year. Wayne added this funding was not announced as small Hospital Funding which is normally 1%. However, we can assume that it is the base funding adjustment for this year. Other larger Hospitals will receive something more than the 2% based on size and activity.
- The new Hospital Board Portal is now live with many thanks to Erin and our IT Team. There was suggestion that there be an education session on the Board Portal regarding resources etc. before the June Board meeting.
- Nick from BLG will join the June Governance meeting to speak on the new ONCA legislation. Deb added that Adrienne and Susan are welcome to join.

Wayne reported on the following regional items:

- KHSC received an Accreditation score of 99.3%. This score will likely get them an Accreditation with distinction standing, all which was achieved during a flood at their KGH facility.

Kim Morrison reported on the following regional items:



LENNOX AND ADDINGTON COUNTY GENERAL HOSPITAL

BOARD OF DIRECTORS

MEETING MINUTES

May 3, 2022

Zoom | ACR

- The OHT announced that they have launched community engagement through links on their website. Andrea to circulate post meeting.

2.3 LTC Updates

Wayne informed the group that the writ drops tomorrow and despite all their efforts, we have not yet received signatures on the funding documents. Disappointment was expressed and a discussion ensued.

Wayne reiterated that this process puts a hold on the LTC project going to tender. Hopefully, we can move forward quickly past election.

3. Reports

3.1 Quality Committee

Lori Francis highlighted the following from the April 19, 2022 Quality Committee meeting:

- Anna Huisman, Pharmacist, provided a very informative presentation on Medication Safety and added they look forward to her presentation annually.

3.2 Medical Advisory Committee

Dr. Morrison highlighted the following from the April 14, 2022 Medical Advisory Committee meeting:

- The MAC had a lengthy discussion regarding the HIS project particularly around change management. We are in a good position with Marie-France, Dr. Glatt and Tracy Kent-Hillis as our Lumeo Leaders.
- Quality Initiatives were reviewed and discussed and will be reported to the Quality Committee this month.
- The MAC minutes included in the meeting package are draft.

The Medical Advisory Committee reviewed the Hospital Policy B-27 (Medical Assistance in Dying (MAID)) and would like approval from the Board.

<p>Motion #3</p> <p><i>Rationale: Normal Practice</i></p> <hr/> <p>Motion: The Board of Directors hereby approves Policy B-27 (Medical Assistance in Dying (MAID)), as recommended by the Medical Advisory Committee:</p> <p>Moved by: M. Smith Seconded by: R. Paul</p> <p style="text-align: right;">The motion was carried.</p>
--

The Medical Advisory Committee reviewed the re-appointment applications to the LACGH Medical Staff for the following:

- Aaron McGregor – Active (Family Medicine)
- Derek Moynes – Active (Family Medicine)
- Pierre Robichaud – Active (Family Medicine)
- Elizabeth Touzel – Active (Family Medicine)
- Thomas Touzel – Active (Family Medicine)



LENNOX AND ADDINGTON COUNTY GENERAL HOSPITAL

BOARD OF DIRECTORS

MEETING MINUTES

May 3, 2022

Zoom | ACR

- Stephanie Vanner – Locum Tenens (Family Medicine)
- Mike Weersink– Locum Tenens (Family Medicine)
- Susan Chamberlain – Consulting (Gynaecology)
- Marisa Horniachek – Consulting (Gynaecology)
- Mary Anne Jamieson – Consulting (Gynaecology)
- Shawna Johnston – Consulting (Gynaecology with Urology)
- Brigid Nee – Consulting (Gynaecology)
- Romy Nitsch – Consulting (Gynaecology)
- James Biagi – Consulting (Oncology)
- Josee-Lyne Ethier – Consulting (Oncology)
- Cindy Lawlor – Consulting (Oncology)
- Mihaela Mates – Consulting (Oncology)
- Natasha Satkunam – Consulting (Oncology)
- Anna Tomiak – Consulting (Oncology)
- Francisco Vera Badillo – Consulting (Oncology)

No concerns were noted by the MAC; therefore, the re-appointment applications were recommended to the Board of Directors for approval. The Board reviewed the credentialing applications and no concerns were noted.

Motion #4

Rationale: Applications for appointment to the Medical Staff require the review and approval of the Medical Advisory Committee and the Board of Directors.

Motion: The Board of Directors hereby approves the following re-appointments to the LACGH Medical Staff, as recommended by the Medical Advisory Committee:

- Aaron McGregor – Active (Family Medicine)
- Derek Moynes – Active (Family Medicine)
- Pierre Robichaud – Active (Family Medicine)
- Elizabeth Touzel – Active (Family Medicine)
- Thomas Touzel – Active (Family Medicine)
- Stephanie Vanner – Locum Tenens (Family Medicine)
- Mike Weersink– Locum Tenens (Family Medicine)
- Susan Chamberlain – Consulting (Gynaecology)
- Marisa Horniachek – Consulting (Gynaecology)
- Mary Anne Jamieson – Consulting (Gynaecology)
- Shawna Johnston – Consulting (Gynaecology with Urology)
- Brigid Nee – Consulting (Gynaecology)
- Romy Nitsch – Consulting (Gynaecology)
- James Biagi – Consulting (Oncology)
- Josee-Lyne Ethier – Consulting (Oncology)
- Cindy Lawlor – Consulting (Oncology)
- Mihaela Mates – Consulting (Oncology)
- Natasha Satkunam – Consulting (Oncology)



LENNOX AND ADDINGTON COUNTY GENERAL HOSPITAL

BOARD OF DIRECTORS
MEETING MINUTES

May 3, 2022
Zoom | ACR

- Anna Tomiak – Consulting (Oncology)
- Francisco Vera Badillo – Consulting (Oncology)

Moved by: L. Francis
Seconded by: A. Macgregor

The motion was carried.

The Medical Advisory Committee reviewed the re-appointment applications, with the noted changes, to the LACGH Medical Staff for the following:

- Mamdouh Andrawis – Courtesy without Admitting (Primary Care Dermatology)
- Christy Stephenson – Locum Tenens (Emergency Medicine) extend until November 1, 2022

No concerns were noted by the MAC; therefore, the re-appointment applications, with the noted changes, were recommended to the Board of Directors for approval. The Board reviewed the credentialing applications and no concerns were noted.

Motion #5

Rationale: Applications for appointment to the Medical Staff require the review and approval of the Medical Advisory Committee and the Board of Directors.

Motion: The Board of Directors hereby approves the following appointment to the LACGH Medical Staff, with the noted change, as recommended by the Medical Advisory Committee:

- Mamdouh Andrawis – Courtesy without Admitting (Primary Care Dermatology)
- Christy Stephenson – Locum Tenens (Emergency Medicine) extend until November 1, 2022

Moved by: B. Clancey
Seconded by: R. Paul

The motion was carried.

3.3 Finance Committee

Michelle Smith reviewed the following from the April 25, 2022 Finance Committee meeting:

3.3.1 Board, CEO and Senior Manager Expenses

There were no Board, CEO and Senior Manager Expenses for March.

3.3.2 Draft March Financial Statements and Cheque List

The Finance Committee reviewed the Draft March 2022 Financial Statements and Cheque List, which totaled \$4,147,487.55. No concerns were noted by the Finance Committee or the Board.

Motion #6

Rationale: Normal Practice.

Motion: The Board of Directors hereby approves the following, as recommended by the Finance Committee:

- March 2022 Cheque List totaling \$4,147,487.55;
- Draft March 2022 Financial Statements.



LENNOX AND ADDINGTON COUNTY GENERAL HOSPITAL

BOARD OF DIRECTORS

MEETING MINUTES

May 3, 2022

Zoom | ACR

Moved by: R. Paul
Seconded by: L. Francis

The motion was carried.

3.3.3 Capital Equipment Requests

The Finance Committee reviewed the fiscal 2021/22 year end write off analysis report with a write off amount of \$222,000. Sanjeev noted that the Finance Committee discussed why the write off amount is higher than historically and how to lower the amount going forward. \$111k has been resubmitted to the Ministry for reconsideration of claims and they are optimistic that this amount will be recovered.

Motion #7

Rationale: Normal Practice

Motion: The Finance Committee recommends to the Board of Directors approval of the write off amount of \$222,000.00 for the Fiscal 21/22 year end.

Moved by: N. Clark
Seconded by: A. MacGregor

The motion was carried.

3.4 Patient Family Advisory Council

There was nothing further to report for Patient Family Advisory Council.

3.5 Volunteer Services Report

Susan Jack noted that the Volunteer Services will be at the Leisure Home Show at the Strathcona Centre on May 13th and 14th. She is hopeful that this show will help with recruitment.

3.6 Foundation Report

Adrienne Harris-Hale reported that on Monday the Foundation received a \$5k donation, which finalizes the funding needed for the bladder scanner. This donation came from a gentleman on his 88th birthday.

3.7 Chief Executive Officer's Report

Further to the written report provided in the Board package, Wayne shared the following information:

- LTC will receive \$20,400 monthly this fiscal year
- Our Service Master Agreement was renewed at a reduced rate due to single sourcing GE. The new rate will be \$1,287,010 for 5 years.
- The Hospital will continue to receive COVID-19 funding this summer (June-sept) for locum ED Physicians.
- A memo was received from the Deputy Minister of Health indicating that the Ministry has provided an investment to support an additional 64,000 CT operating hours in hospitals. LACGH can expect its specific allocations to be provided shortly by OH through an amendment of our Hospital Service Accountability Agreement.



LENNOX AND ADDINGTON COUNTY GENERAL HOSPITAL

BOARD OF DIRECTORS

MEETING MINUTES

May 3, 2022

Zoom | ACR

Motion #8

Rationale: Normal Practice

Motion: The Board of Directors hereby accepts the reports from the Quality Committee, Medical Advisory Committee, Finance Committee, Patient Family Advisory Council, Volunteer Services, Foundation and the CEO.

Moved by: A. MacGregor

Seconded by: R. Paul

The motion was carried.

4. **Other**

4.1 **Correspondence Received up to April 28, 2022**

There was nothing further to report for correspondence.

5. **Closed Session**

At 7:11 p.m., the Board moved into closed session.

Motion #9

Rationale: Normal Practice

Motion: That the Board of Directors hereby moves into closed session.

Moved by: R. Paul

Seconded by: M. Smith

The motion was carried.

At 7:47 p.m., the Board rose from closed session.

Motion #10

Rationale: Normal Practice

Motion: That the Board of Directors hereby rises from closed session.

Moved by: A, Macgregor

Seconded by: M. Smith

The motion was carried.

6. **Meeting Closing**

6.1 **Next Meeting**

The next regular meeting of the Board is scheduled for 6:30 p.m., on Tuesday June 7, 2022.

6.2 **Adjournment**

The meeting was adjourned at 7:48 p.m.

Motion #11

Rationale: Normal Practice



LENNOX AND ADDINGTON COUNTY GENERAL HOSPITAL

BOARD OF DIRECTORS

MEETING MINUTES

May 3, 2022

Zoom | ACR

Motion: That the Board of Directors hereby adjourns their meeting at 7:48 p.m. on May 3, 2022.

Moved by: R. Paul

Seconded by: L. Francis

The motion was carried.