



LENNOX AND ADDINGTON COUNTY GENERAL HOSPITAL

BOARD OF DIRECTORS

MEETING MINUTES

January 10, 2023

Zoom | ACR

A meeting of the Board of Directors of the Lennox and Addington County General Hospital (LACGH) was held in the Airhart Conference Room and via Zoom at 6:30 p.m. on January 10, 2023.

PRESENT:

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|---------------------------------|---------------------|
| Board: Deb Lowry (Chair) | Wayne Coveyduck |
| Allan MacGregor | Christine Wilkinson |
| Bob Clancey | Dr. Kim Morrison |
| Norm Clark | Kelly Roantree* |
| Geoff Griffin* | Susan Jack* |
| Robert Paul | |
| Tony Brazda | |
| Rosaleen Cutler | |

REGRETS:

- Dr. Heather Khey Beldman
- Jamie Uson

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|--|------------------------------|
| Staff in attendance: Erin Brown | Sanjeev Kumar |
| Tracy Ringrose | Andrea Nussberger (Recorder) |

* Attended via zoom

1. Meeting Opening

1.1 Call to Order/Opening Remarks

The meeting was called to order at 6:30 p.m., by Deb Lowry.

1.2 Land Acknowledgement

Deb Lowry started the meeting with the following Land Acknowledgment:

A Land Acknowledgement recognizes the traditional territories of the Indigenous peoples, before the arrival of settlers, and their unique and continuing relationship with these lands. In particular, we acknowledge that Lennox and Addington County General Hospital is built on the ancestral and traditional territory of the Anishinaabeg and Haudenosaunee Peoples, including the Mohawks of the Bay of Quinte, and on the land of the Huron-Wendat Nation. As the LACGH Board of Directors, we are dedicated to honouring Indigenous history and culture, and are committed to moving forward in the spirit of reconciliation and respect.

1.3 Approval of the Agenda

The agenda was approved as circulated

Motion #1
<i>Rationale: Normal Practice</i>
Motion: That the Board of Directors hereby approves the agenda dated January 10, 2023.
Moved by: Tony Brazda
Seconded by: Norm Clark
The motion was carried.



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1.4 Conflict of Interest

The Chair inquired if any Board member wished to declare a conflict of interest based on items identified on the Agenda. There were no identified conflicts of interest.

1.5 Approval of Previous Board Meeting Minutes

The minutes of the previous meeting were approved as circulated.

Motion #2

Rationale: Normal Practice

Motion: That the Board of Directors hereby approves the minutes of the previous meeting dated December 6, 2022.

Moved by: Bob Clancey

Seconded by: Robert Paul

The motion was carried.

2. Business Arising

2.1 Regional Updates

Nothing to report.

2.2 LTC Updates

Wayne Coveyduck reported that he and Deb Lowry would be meeting with MPP Rick Bresee this coming Thursday to discuss the need for follow-up with the Minister of LTC. The idea is to request the MPP's assistance in obtaining the Minister's signature on our 128-bed LTC Home's Development Agreement (DA). The LTC Home plans have been approved by the Ministry however the next step, getting the DA signed by the Minister, is taking longer than originally anticipated. The hope is that with the MPP's assistance we can obtain the signed DA and proceed to tendering within a month's time. Wayne noted that financing details from 2 banks and the OFA will be presented to the Finance Committee at their next meeting.

3. Reports

3.1 Quality Committee

Bob Clancey highlighted the following from the December 20, 2022 Quality Committee meeting:

- Pam Hodgen presented the annual Laboratory Report
- The amount of compliments continued in an upward trend in December

3.2 Medical Advisory Committee

Dr. Morrison highlighted the following from the December 8, 2022 Medical Advisory Committee meeting:

- Pam Hodgen presented the Laboratory Report to the MAC
- Big kudos was extended to the staff who stayed during the December 24, 2022 snow storm that left roads closed in our community and surrounding area

The Medical Advisory Committee reviewed the re-appointment applications to the LACGH Medical Staff for the following:

- Keith Gregoire - Consulting (Paediatrics)



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No concerns were noted by the MAC; therefore, the re-appointment applications were recommended to the Board of Directors for approval. The Board reviewed the credentialing applications and no concerns were noted.

Motion #3

Rationale: Applications for appointment to the Medical Staff require the review and approval of the Medical Advisory Committee and the Board of Directors.

Motion: The Board of Directors hereby approves the following re-appointments to the LACGH Medical Staff, as recommended by the Medical Advisory Committee:

- Keith Gregoire - Consulting (Paediatrics)

Moved by: Tony Brazda
 Seconded by: Rosaleen Cutler

The motion was carried.

The Medical Advisory Committee reviewed the appointment applications to the LACGH Medical Staff for the following:

- Jennifer Leung– Consulting (Hematology)
- Eugenia Piliotis – Consulting (Oncology)
- Courtney Coschi – Locum Tenens (Internal Medicine)

No concerns were noted by the MAC; therefore, the appointment applications were recommended to the Board of Directors for approval. The Board reviewed the credentialing applications and no concerns were noted.

Motion #4

Rationale: Applications for appointment to the Medical Staff require the review and approval of the Medical Advisory Committee and the Board of Directors.

Motion: The Board of Directors hereby approves the following appointments to the LACGH Medical Staff, as recommended by the Medical Advisory Committee:

- Jennifer Leung– Consulting (Hematology)
- Eugenia Piliotis – Consulting (Oncology)
- Courtney Coschi – Locum Tenens (Internal Medicine)

Moved by: Al MacGregor
 Seconded by: Geoff Griffin

The motion was carried.

3.3 Volunteer Services Report

Susan Jack noted the following items:

- Tracy Ringrose contacted Volunteer Services to assist with a staff wellness cart.
- The SOS contacted Susan inquiring if the VS would like to add a table to their February Fun Fair. Susan noted that they signed up for a table and 2 volunteers will help out with this.



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- It was highlighted that new Vice President, Marg Isbester, will be creating and monitoring a new Volunteer Services Facebook page. This page will be used for events, recruiting etc.
 - There have been discussions around extending the Coffee/Gift Shop hours. Despite only been open for 12 days in December, the shop made \$1200.
 - Volunteers will soon be returning to the Mammography and BMD Suite.

Tony inquired whether high school students could volunteer at LACGH. Susan replied that the minimum age for volunteering is 18 years of age however she was looking into join forces with a youth organization to provide an opportunity for youth to volunteer at the Hospital under the supervision of the youth organization. It was noted that our local high school, NDSS, does have co-op programs that allows students to gain workplace experience.

3.4 Foundation Report

Kelly Roantree noted the following items:

- The Annual Winter Campaign was a success
- There are limited tickets remaining to attend the Foundation Gala and are available on the website or Foundation Office. Fort Glass/Doyles Window Sales have offered to be the title gala sponsor this year.
- Notable donations:
 - John M & Bernice Parrott Foundation: \$50,000
 - In honour of Dr. David Robertson for the Operating Room: \$1000
 - Local Family Estate: \$10,000

3.5 Chief Executive Officer's Report

Further to the written report provided in the Board package, Wayne Coveyduck shared the following information:

Lumeo

There have been recent transitions in leadership within the Lumeo Project. For the next 3-6 months consulting company Deloitte will provide oversight for the Lumeo Project. This change comes after the Lumeo Project failed the Validation Gateway and Quality Check due to deliverable delays across the project, including data collection, regional design decisions, workflow finalization, and, consequently, build. The Lumeo Steering Committee will meet on January 17th to discuss recommendations for a revised work plan then final decisions will be made at the January 31st Steering Committee Meeting.

It was noted that if we provide services for the Lumeo project that we would be allocated off set funding from the project contingency allocation. Wayne mentioned to Deloitte that LACGH does not require a Project Manager or a Change Manager and that we would rather the funding for a Network Administrator. There are complexities within the project due to the Regional Hospitals in the project being on different levels in their current Hospital Information Systems. The ultimate goal of oversight by Deloitte is project improvement to the extent that the project can be completed on schedule and within budget.

It was highlighted that the cost of the Lumeo Project will increase due to cost of consulting services provided by Deloitte.

Cyber Security Update



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The summary statement of cyber-attack at LACGH was included in the CEO report and Wayne stated that Sanjeev and the IT Team have been continuing to work on a full recovery of the systems involved.

Sanjeev provided the Board with an overview of the cyber security attack which shut down all infrastructure including remote access and internet. It was highlighted that HIROC has been notified, with a follow up meeting tomorrow, and no privacy breaches were uncovered. With the help of Providence Care and iSecurity the majority of services have been restored however Citrix/VPN access, including webmail, and Connecting Ontario remain offline.

Action: Update at the February Board of Directors meeting.

<p>Motion #5</p> <p><i>Rationale: Normal Practice</i></p> <hr/> <p>Motion: The Board of Directors hereby accepts the reports from the Quality Committee, Medical Advisory Committee, Volunteer Services, Foundation and the CEO.</p> <p>Moved by: Norm Clark Seconded by: Robert Paul</p> <p style="text-align: right;">The motion was carried.</p>

4. Other

4.1 Correspondence Received up to January 5, 2023.

Wayne noted that further to the correspondence included in the package, a letter was sent to the Board Chair, the Chief of Staff, and Wayne, requesting a new Physicians lounge being developed in the heart of the hospital. Dr. Touzel highlighted the many reasons why this should happen in his letter. Wayne noted we didn't really have several hundred square feet within the heart of the Hospital to accommodate this request. However, we are currently looking at a number of potential changes in what and where services are or should be provided. In having said that, Wayne suggested that Dr. Touzel's request could be put in the mix of the other capital changes being contemplated to see if we can create an appropriate space for all of our desired changes. To that end, maybe this can be added to the Building and Property Committee agenda where this Committee would need to be more engaged with the tendering and construction of the new 128 bed nursing home to be built on the Hospital site. The Board agreed to scoping out the current capital project initiatives and review Dr. Touzel's request in conjunction with the total assessment.

5. Closed Session

At 7:26 p.m., the Board moved into closed session.

<p>Motion #6</p> <p><i>Rationale: Normal Practice</i></p> <hr/> <p>Motion: That the Board of Directors hereby moves into closed session.</p>



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Moved by: Al MacGregor
Seconded by: Robert Paul

The motion was carried.

At 8:15 p.m., the Board rose from closed session.

Motion #7

Rationale: Normal Practice

Motion: That the Board of Directors hereby rises from closed session.

Moved by: Norm Clark
Seconded by: Robert Paul

The motion was carried.

6. **Meeting Closing**

6.1 **Next Meeting**

The next regular meeting of the Board is scheduled for 6:30 p.m., on Tuesday February 7, 2023.

6.2 **Adjournment**

The meeting was adjourned at 8:15 p.m.

Motion #8

Rationale: Normal Practice

Motion: That the Board of Directors hereby adjourns their meeting at 8:15 p.m. on January 10, 2023.

Moved by: Geoff Griffin
Seconded by: Tony Brazda

The motion was carried.