



LENNOX AND ADDINGTON COUNTY GENERAL HOSPITAL

BOARD OF DIRECTORS

MEETING MINUTES

January 9, 2024

Zoom

A meeting of the Board of Directors of the Lennox and Addington County General Hospital (LACGH) was via Zoom at 6:30 p.m. on January 9, 2024.

PRESENT:

Board:	Deb Lowry (Chair)	Wayne Coveyduck
	Allan MacGregor	Christine Wilkinson
	Bob Clancey	Dr. Kim Morrison
	Geoff Griffin	Kelly Roantree
	Jamie Uson	Marg Isbester
	Tony Brazda	Dr. Sonal Patel
	Rosaleen Cutler	
	Laurie French	

REGRETS:

Norm Clark

Staff in attendance:	Erin Brown	Sanjeev Kumar
	Tracy Ringrose	Andrea Nussberger (Recorder)

1. Meeting Opening

1.1 Call to Order/Opening Remarks

The meeting was called to order at 6:34 p.m., by Deb Lowry. Deb wished everyone a Happy New Year and thanked everyone for joining via Zoom during the first snow storm of 2024.

Deb stated that she presented Wayne earlier in the day with his 15 years of service award. On behalf of the Board Deb congratulated Wayne on this milestone.

1.2 Land Acknowledgement

Deb Lowry started the meeting with the following Land Acknowledgment:

We acknowledge that Lennox and Addington County General Hospital is built on the ancestral and traditional territory of the Anishinaabeg and Haudenosaunee Peoples, including the Mohawks of the Bay of Quinte, and on the land of the Huron-Wendat Nation. As the LACGH Board of Directors, we are dedicated to honouring Indigenous history and culture, and are committed to moving forward in the spirit of reconciliation and respect.

1.3 Approval of the Agenda

The agenda was approved as circulated.

Motion #1
<i>Rationale: Normal Practice</i>
Motion: That the Board of Directors hereby approves the agenda dated January 9, 2024.
Moved by: Laurie French
Seconded by: Tony Brazda
The motion was carried.



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1.4 Conflict of Interest

The Chair inquired if any Board member wished to declare a conflict of interest based on items identified on the Agenda. There were no identified conflicts of interest.

1.5 Approval of Previous Board Meeting Minutes

The minutes of the previous meeting were approved as circulated.

Motion #2

Rationale: Normal Practice

Motion: That the Board of Directors hereby approves the minutes of the previous meeting dated December 5, 2023.

Moved by: Bob Clancey

Seconded by: Geoff Griffin

The motion was carried.

2. Business Arising

2.1 Regional Updates

Deb Lowry reported on the following items:

- She attended the FLA OHT Town Hall meeting recently which was a good, informative session. She highlighted that Dr. Kim Morrison will be providing an education session on the OHT for the Board in March.

Dr. Morrison reported on the following items:

- The FLA OHT work continues with partners across the region. The acceleration funding and acceleration deliverables are well underway with primary care networks, home care integration and integrated care pathways with our internal medicine physicians, respiratory specialists and cardiac rehab program.

2.2 Capital Projects Update

Wayne Coveyduck reported on the following items:

MRI Project

- We have confirmed with the vendor that we will be ready for the delivery and install of the MRI machine on March 11th.
- The project is progressing well using internal resources and the work has been approved by the engineer and architect consultants, as required by the Ministry of Health Capital Branch.

LTC Project

- The slab on grade is 95% completed. The walls are 25% complete and the shop drawings are 90% complete.
- The project is progressing well and the ground floor is expected to be closed in by the end of February.
- The project is on schedule and budget (5 progress draws have been completed so far).



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- There are third party inspections scheduled, later this week, for the structural steel, rebar and slab on grade concrete work.
- The existing kitchen renovation work is progressing slower than scheduled. This slowdown is adding to the cost of the external food trucks being rented as the temporary kitchen.

3. Reports

3.1 Quality Committee

Bob Clancey highlighted the following from the December 19, 2023 Quality Committee meeting:

- Justine Feeney, Laboratory Charge Technologist, provided the Committee with a very detailed, informative laboratory management review.
- There were 5 compliments in November, compliment volumes were consistently above average in 2023.
- Erin Brown reviewed the 2024-25 QIP Planning Cycle briefing note and QIP indicator matrix with the Committee and indicated that internal planning and timelines have begun.

3.2 Medical Advisory Committee

Dr. Morrison highlighted the following from the December 14, 2023 Medical Advisory Committee meeting:

- Justin Feeney, Laboratory Charge Technologist, provided the Committee with a lab services & transfusion quarterly report.
- In addition to the Hospital’s QIP, the medical staff are also involved in the CPSO QIP partnership program which is a 5 year cycle. These group QIP projects are separate from the Hospital’s QIP but will connect up at the Quality Committee for review.
- The first regional Lumeo policy *Goals of Care Designation: Advance Care Planning* was reviewed and recommended to the Board for approval.

The Medical Advisory Committee reviewed the re-appointment applications to the LACGH Medical Staff for the following:

- James Biagi – Consulting (Oncology)
- Roger Levesque – Consulting (Oncology)
- Anna Tomiak – Consulting (Oncology)

No concerns were noted by the MAC; therefore, the re-appointment applications were recommended to the Board of Directors for approval. The Board reviewed the credentialing applications and no concerns were noted.

Motion #3

Rationale: Applications for appointment to the Medical Staff require the review and approval of the Medical Advisory Committee and the Board of Directors.

Motion: The Board of Directors hereby approves the following re-appointments to the LACGH Medical Staff, as recommended by the Medical Advisory Committee:

- James Biagi – Consulting (Oncology)
- Roger Levesque – Consulting (Oncology)
- Anna Tomiak – Consulting (Oncology)



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Moved by: Geoff Griffin
Seconded by: Rosaleen Cutler

The motion was carried.

The Medical Advisory Committee reviewed the appointment applications to the LACGH Medical Staff for the following:

- Victoria Candy- Associate (Family Medicine)
Samantha Britton - Associate (Emergency Medicine)
Sofia Genta - Consulting (Oncology)

No concerns were noted by the MAC; therefore, the appointment applications were recommended to the Board of Directors for approval. The Board reviewed the credentialing applications and no concerns were noted.

Motion #4

Rationale: Applications for appointment to the Medical Staff require the review and approval of the Medical Advisory Committee and the Board of Directors.

Motion: The Board of Directors hereby approves the following appointments to the LACGH Medical Staff, as recommended by the Medical Advisory Committee:

- Victoria Candy- Associate (Family Medicine)
Samantha Britton - Associate (Emergency Medicine)
Sofia Genta - Consulting (Oncology)

Moved by: Tony Brazda
Seconded by: Laurie French

The motion was carried.

Motion #5

Rationale: Normal Practice

Motion: The Board of Directors hereby approves the Advance Directive Policy, now named "Goals of Care Designation: Advance Care Planning" as recommended by the Medical Advisory Committee.

Moved by: Geoff Griffin
Seconded by: Jamie Uson

The motion was carried.

3.3 Patient Family Advisory Council

Erin Brown highlighted the following from the December 5, 2023 Patient and Family Advisory Council:

- PFAC welcomed back Alice Carlson as a member of the Council.
Allison Storning is interested in joining the Quality Committee as the PFAC representative.



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- The End of Life Policy B-29 was reviewed with no feedback or suggestions for change.

<p>Motion #6</p> <p><i>Rationale: Normal Practice</i></p> <hr/> <p>Motion: The Board of Directors hereby approves the End of Life Policy B-29 as recommended by the Ethics and Medical Advisory Committee.</p> <p>Moved by: Bob Clancey Seconded by: Allan MacGregor</p> <p style="text-align: right;">The motion was carried.</p>
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3.4 Volunteer Services Report

Marg Isbester stated that the Volunteer Services are looking forward to 2024 after a very successful 2023. Work is being done to recruit members to the Volunteer Services Executive group. Marg noted that the VS is looking forward to assisting Kelly Roantree and the Foundation with their fundraising efforts for the MRI Campaign.

3.5 Foundation Report

Kelly Roantree noted that the MRI Campaign Committee is presenting to the Lennox and Addington County Council at their Council pre-budget meeting on January 17th. The Foundation is hosting a Community Engagement Event to kick off the MRI Campaign on February 22nd at the Westdale Complex. Kelly noted there will be more details to follow and invited the Board members to attend.

Kelly stated that the Annual Winter Appeal Campaign and Tribute Tree Fundraiser was a great success. The Tribute Tree alone raised over \$50k in support of the MRI Campaign. Kelly highlighted that there was an anonymous donor this week who donated \$100k who noted that they were very happy with the care received recently at the hospital.

Kelly shared a Facebook post made by a community member who stated that she visited our Emergency Department recently and expressed she received amazing care and had an overall excellent experience in our ED. The post went on to say that the hospital needs the communities help with acquiring and installing the MRI machine.

3.6 Chief Executive Officer’s Report

Further to the written report provided in the Board package, Wayne Coveyduck shared the following information:

- An interim Chief Regional Officer, Ontario Health Toronto and East, has been announced to replace Anna Greenberg
- There has been nothing further from the OHA since Anthony Dale’s note regarding a renewed approach to OHA advocacy concerning hospital budgets

<p>Motion #7</p> <p><i>Rationale: Normal Practice</i></p>



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Motion: The Board of Directors hereby accepts the reports from the Quality Committee, Medical Advisory Committee, Patient Family Advisory Council, Volunteer Services, Foundation and the CEO.

Moved by: Allan MacGregor
Seconded by: Tony Brazda

The motion was carried.

4. **Other**

4.1 Correspondence Received up to December 22, 2023.

There was nothing further to report for correspondence.

5. **Closed Session**

At 7:01 p.m., the Board moved into closed session. Christine Wilkinson, Dr. Kim Morrison, Kelly Roantree, Marg Isbester, Dr. Sonal Patel, Erin Brown, Tracy Ringrose and Sanjeev Kumar left the meeting.

Motion #8

Rationale: Normal Practice

Motion: That the Board of Directors hereby moves into closed session.

Moved by: Geoff Griffin
Seconded by: Bob Clancey

The motion was carried.

At 7:27 p.m., the Board rose from closed session.

Motion #9

Rationale: Normal Practice

Motion: That the Board of Directors hereby rises from closed session.

Moved by: Bob Clancey
Seconded by: Tony Brazda

The motion was carried.

6. **Meeting Closing**

6.1 Next Meeting

The next regular meeting of the Board is scheduled for 6:30 p.m., on Tuesday February 6, 2024.

6.2 Adjournment

The meeting was adjourned at 7:28 p.m.

Motion #10

Rationale: Normal Practice

Motion: That the Board of Directors hereby adjourns their meeting at 7:28 p.m. on January 9, 2024.



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Moved by: Allan MacGregor

Seconded by: Bob Clancey

The motion was carried.