





LENNOX AND ADDINGTON COUNTY GENERAL HOSPITAL

BOARD OF DIRECTORS  
MEETING MINUTES

February 6, 2024  
Zoom | ACR

Motion #1
<i>Rationale: Normal Practice</i>
<b>Motion: That the Board of Directors hereby approves the agenda dated February 6, 2024.</b>
Moved by: Norm Clark Seconded by: Bob Clancey
The motion was carried.

**1.4 Conflict of Interest**

The Chair inquired if any Board member wished to declare a conflict of interest based on items identified on the Agenda. There were no identified conflicts of interest.

**1.5 Approval of Previous Board Meeting Minutes**

The minutes of the previous meeting were approved as circulated.

Motion #2
<i>Rationale: Normal Practice</i>
<b>Motion: That the Board of Directors hereby approves the minutes of the previous meeting dated January 9, 2024.</b>
Moved by: Geoff Griffin Seconded by: Allan MacGregor
The motion was carried.

**2. Business Arising**

**2.1 Regional Updates**

Wayne Coveyduck reported that Lumeo meetings are ongoing and the new pre-testing gateway is scheduled for February 16, 2024. Sanjeev highlighted the following Lumeo items:

- 84% of the IT interface is complete with 1 issue to resolve.
- LACGH is currently not at risk, however, one facility is in black (Critical/showstopper) and concerns have been brought forward that this will leave us disadvantaged. LACGH has been paperless for years and reverting back is not an option. If some of our current processes are lost during the Lumeo transition we will need to run Meditech in parallel as to not lose any of our current functionality. Wayne noted that he would bring the financial concern of running Meditech in parallel with Lumeo to the attention of the Regional CEO group.

Dr. Kim Morrison reported on the following OHT items:

The province is working on a template for the deliverables of the initial group of “accelerated OHTs” which they have now named the “i12”. This includes action items on primary care networks, integrated care pathways for chronic disease, home care readiness and work towards incorporation as a NFP and designation as an OHT. Regulatory changes to support this maturity of OHTs are underway within the Connecting Ontario Act. It is expected that the OHT as a NFP will be the vehicle for integration between other organizations while maintaining their own governance. The goal remains improvement in all aspects of the quintuple aim, which FLA OHT exemplifies in the people centred health home model.



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## 2.2 Capital Projects Update

### LTC Project

Wayne Coveyduck reported that he and AK did a site tour late last week and reported that the LTC Project is progressing well. He highlighted the following:

- The partitioning for the 1<sup>st</sup> floor is complete and the ceilings are now being poured.
- Some concerns remain regarding financial draws and invoicing, however we remain on time and on budget.

### MRI Project

Wayne Coveyduck highlighted that our MRI Project consist of a 'plug and play' MRI machine which isn't a common occurrence with Siemens. Our staff have undertaken a multimillion dollar capital project and have done an extraordinary job which deserves recognition. Wayne commented that a group photo should be taken once the project is complete to acknowledge our fantastic work force.

## 3. Reports

### 3.1 Quality Committee

Bob Clancey highlighted the following from the January 16, 2024 Quality Committee meeting:

- Christine provided the Committee with a LTC Quality Report and highlighted that the mandatory LTC programs were reviewed at the last CVC meeting; program review is a requirement under *The Fixing Long Term Care Act*.
- Justin provided the Committee with the Annual Workplace Violence Report for 2023 Q4-Q3. It was noted that there were 26 WPV incidents during the reporting period, a decrease from 48 incidents of WPV in 2022.
- There was a patient complaint last month where a rural patient arrived 20 minutes late to their DI appointment. Upon arrival, and review with the technical staff, the appointment was cancelled, and an offer for rebooking given to the patient in accordance with the departmental late arrival procedure. Shortly after the incident the patient's family member registered a complaint. Bob stated that the Committee discussed this complaint and highlighted that patients are given proper notice of their appointment and the Committee agreed that patients should account for travel/weather/family factors when booking their appointments. The Committee agreed that the late arrival procedure should stand as is and that communication to patients regarding the policy be enhanced based off PFAC input.

Jamie voiced concerns, on behalf of patients of northern L&A, that patients, especially remote patients, aren't being told the consequences of arriving late to their appointment at the time of booking. Erin advised that she has worked with the clerical team regarding the policy communication to ensure that the booking communication to patients is consistent and clear. The content has been referred to PFAC and their guidance has been relayed back to the clerical team. The new communication is now in effect. A change request has also been submitted to Lumeo to accept the new communication of the policy for text/email reminders.

### 3.2 Ethics Committee

Allan MacGregor highlighted the following from the January 10, 2024 Ethics Committee meeting:

- Emily Benn shared an interesting case with the Committee regarding controversial decisions of a SDM.



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- Dr. Campbell provided education on “Why Won’t They Listen To Us? The Expert/Boss Fallacy”, which was timely given Emily’s case discussion.

3.3 Finance Committee

Jamie Uson reviewed the following from the January 22, 2024 Finance Committee meeting:

- The Committee reviewed the monthly investment reports and highlighted that the October 2023 withdrawal amount noted in red on the Portfolio Summary Report should read **-\$9,990,000**.
- The Investment Mandate Policy is due for review and will be included on the next Finance agenda.
- The cash position as of December 31<sup>st</sup> increased to \$6.17M due to OFA loan draws.
- There are receivables from the Ministry for the COVID Summer Locum Program Expansion for \$320.8K, however, the funds have not been received yet.
- \$2.8M has been paid out in Bill 124 retroactive payments; after reconciliation this amount rose to \$3.1M due to errors in payroll compilation of all retro payments. This amount has been submitted to the Ministry for reimbursement and a reply is anticipated by March 31<sup>st</sup>.

3.3.1 Board, CEO and Senior Manager Expenses

The Finance Committee reviewed the Board, CEO, and Senior Management Expenses for November 2023 which totaled \$402.31. The Finance Committee recommends to the Board, that the following expenses be approved:

Motion #3

Rationale: The Broader Public Sector Accountability Act requires that the expenses of the Board, CEO and Senior Management be reviewed and/or approved by the Board.

Motion: The Board of Directors hereby approves the following Board, CEO and Senior Management Expenses which totaled \$402.31, as recommended by the Finance Committee.

November 2023

Name	Meals	Hospitality	Accommodation	Vehicle Rental/Own Used Mileage	Incidentals (Parking, tolls, etc.)	Fares	Total
Christine Wilkinson			232.06	170.25			402.31
<b>TOTAL</b>							<b>\$402.31</b>

Moved by: Geoff Griffin  
Seconded by: Rosaleen Cutler

The motion was carried.

3.3.2 November & December Financial Statements & Foreceast and Cheque List

The Finance Committee reviewed the November and December 2023 Financial Statements, November Cheque List which totaled \$7,011,034.59 and the December Cheque List which totaled \$7,067,890.09. No concerns were noted by the Finance Committee or the Board.

Motion #4

Rationale: Normal Practice



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**Motion: The Board of Directors hereby approves the following, as recommended by the Finance Committee:**

- November 2023 Financial Statements
- December 2023 Financial Statements

Moved by: Norm Clarke

Seconded by: Allan MacGregor

The motion was carried.

Motion #5

*Rationale: Normal Practice.*

**Motion: The Board of Directors hereby approves the following, as recommended by the Finance Committee:**

- November 2023 Cheque List totaling \$7,011,034.59;
- December 2023 Cheque List totaling \$7,067,890.09.

Moved by: Geoff Griffin

Seconded by: Bob Clancey

The motion was carried.

### 3.4 Patient Family Advisory Council

Erin Brown highlighted the following from the January 16, 2024 Patient Family Advisory Council meeting:

- PFAC reviewed multiple patient brochures with the opportunity to provide feedback as part of co-development with the clinical teams.
- Erin provided information about the new upcoming QIP 2024/25 indicators and the Council was given a chance to submit change ideas.
- Christine provided the Council with a Senior Friendly Presentation which was well received. Christine was asked to present the Senior Friendly at the next Volunteer Services meeting as well.

### 3.5 Volunteer Services Report

Marg Isbester noted that the Volunteer Services has newly appointed a Communications person, Linda Smith, who has been assisting the VS Executives to update the membership list. Marg highlighted that they are still working on recruiting a Vice Chair.

### 3.6 Foundation Report

Kelly Roantree noted that the MRI Campaign Committee presented to the Lennox and Addington County Council at the Council's January meeting. The Committee requested a donation of \$1,000,000. Kelly recognized Amanda Chalk for leading the presentation. Kelly reminded the Board members of the upcoming community engagement event to officially kick off the MRI Campaign. This event is being held in the Westdale Complex on Thursday February 15<sup>th</sup>, the event will include a presentation on the MRI machine by Karen Pearson, Lisa Potter and Dr. Polanski.

Kelly noted recent MRI donations which included an anonymous \$100,000 donation. Donations are also coming in from local service clubs.



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Thanks to Jamie Uson and Northern Community advocator, Teri Woods, the Addington Highlands “Meet the Machine Event” and BBQ Fundraiser which is being held in June will be in support of the MRI Campaign. This support will be a good opportunity to connect the northern community to LACGH.

3.7 Chief Executive Officer’s Report

Further to the written report provided in the Board package, Wayne Coveyduck shared the following information:

- On April 1st the new OHA Collaborative Benefit Program will commence. Of the 90 hospitals who agreed to participate in the OHA Collaborative Benefit Program, only 10 have signed on to this new benefit program. Tracy highlighted that our current benefit provider Desjardins (Life and LTD) has offered to lower our current plan by 15% for the next 2 years. It was noted that the new OHA Collaborative Benefit Program matches our current benefit plan pricing. Tracy and Sanjeev have met with our Hospital Benefit Advisor, John Gray but have found it challenging to get firm details on the new OHA Collaborative Benefit Program. Tracy noted that she will have a discussion with our EHT and Dental benefit provider, Manulife, and once all information is available will bring it forward to the Finance Committee for discussion.

Motion #6
Rationale: Normal Practice
Motion: The Board of Directors hereby accepts the reports from the Quality Committee, Ethics Committee, Finance Committee, Patient Family Advisory Council, Volunteer Services, Foundation and the CEO.
Moved by: Bob Clancey
Seconded by: Norm Clark
The motion was carried.

4. Other

4.1 Correspondence Received up to February 1, 2024.

There was nothing further to report for correspondence.

5. Closed Session

At 7:40 p.m., the Board moved into closed session.

Motion #7
Rationale: Normal Practice
Motion: That the Board of Directors hereby moves into closed session.
Moved by: Bob Clancey
Seconded by: Allan MacGregor
The motion was carried.

At 7:51 p.m., the Board rose from closed session.



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Motion #8

*Rationale: Normal Practice*

***Motion: That the Board of Directors hereby rises from closed session.***

Moved by: Allan MacGregor

Seconded by: Bob Clancey

The motion was carried.

6. **Meeting Closing**

6.1 **Next Meeting**

The next regular meeting of the Board is scheduled for 6:30 p.m., on Tuesday March 5, 2024.

6.2 **Adjournment**

The meeting was adjourned at 7:52 p.m.

Motion #9

*Rationale: Normal Practice*

***Motion: That the Board of Directors hereby adjourns their meeting at 7:52 p.m. on February 6, 2024.***

Moved by: Rosaleen Cutler

Seconded by: Norm Clark

The motion was carried.