



# Application - Board Director

## Lennox & Addington County General Hospital

Article 3.2 of the Corporate By-Laws identifies that it is the duties and responsibilities of the Board to govern and oversee the management of the affairs of the Corporation and may exercise all such other powers and do all such other acts and things as the Corporation is, by its charter or otherwise, authorized to exercise and do.

To apply to become a Director on the Board of Directors of the Lennox and Addington County General Hospital Corporation, you must complete this form and submit it with a copy of your current resume or a biographical sketch by mail, fax or e-mail to the following:

Lennox and Addington County General Hospital  
 c/o The office of the CEO  
 8 Richmond Park Drive  
 Napanee, Ontario K7R 2Z4  
 Fax: (613) 354-7157  
 Email: [atopping@lacgh.napanee.on.ca](mailto:atopping@lacgh.napanee.on.ca)

### **Applicant Contact Information**

Surname:		First Name:	
Home Address:			
City:	Province:	Postal Code:	
Home Phone Number:		Business Phone Number:	
E-mail Address:			
Preferred Method of Contact:	Home Phone <input type="checkbox"/>	Business Phone <input type="checkbox"/>	E-mail <input type="checkbox"/>

### **Eligibility Criteria and Conditions of Appointment**

- Directors must be at least 18 years of age.
- Undischarged bankrupts are ineligible to serve as Directors.
- Directors must be a resident OR employed/carry on business in the County of Lennox and Addington, Tyendinaga Township, Tyendinaga Mohawk Territory or Town of Deseronto;
- A Director is expected to commit the time required to perform Board and Committee duties. The minimum time commitment is likely 5-10 hours per month;
- Directors must fulfill the requirements and responsibilities of their position, for example, preparing for and attending Board and Committee meetings, upholding their fiduciary obligations to the Hospital, and working cooperatively and respectfully with other Board members. Directors must comply with the Public Hospitals Act and other legislation governing the Hospital, the Hospital's By-laws and policies and all other applicable rules; and
- Directors must adhere to their fiduciary duties and Board and Hospital policies.

### **Conflict of Interest Disclosure Statement**

Directors must avoid conflicts between their self-interest and their duty to the Hospital. In the space below, please identify any relationship with any organization that may create a conflict of interest, or the appearance of a conflict of interest, by virtue of being appointed to the Board.

### **Declaration**

By submitting this application, I declare the following:

- I meet the eligibility criteria and accept the conditions of appointment set out above;
- I certify that the information in this application and in my resume or biographical sketch is true.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

For more information about the application process, please contact Andrea Nussberger at 613-354-3301 extension 202.



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### Schedule A

#### *Knowledge, Skills, and Experience*

Please indicate your areas of knowledge, skills, and experience by checking off the relevant boxes in the table below. It is not expected that you possess knowledge, skill or experience in all the areas set out in the table. Please indicate only those areas that apply to you.

<b>Accounting – Audit</b>		<b>Accounting – Managerial</b>	
<input type="checkbox"/> Basic	<input type="checkbox"/> Advanced	<input type="checkbox"/> Basic	<input type="checkbox"/> Advanced
<b>Communication &amp; Marketing</b>		<b>Construction/Project Management</b>	
<input type="checkbox"/> Basic	<input type="checkbox"/> Advanced	<input type="checkbox"/> Basic	<input type="checkbox"/> Advanced
<b>Ethical, moral, religious, sensitivity/inclusivity training and work (perhaps research related)</b>		<b>Executive Leadership in a Complex Organization</b>	
<input type="checkbox"/> Basic	<input type="checkbox"/> Advanced	<input type="checkbox"/> Basic	<input type="checkbox"/> Advanced
<b>Financial Literacy</b>		<b>Fundraising</b>	
<input type="checkbox"/> Basic	<input type="checkbox"/> Advanced	<input type="checkbox"/> Basic	<input type="checkbox"/> Advanced
<b>Governance/Board Experience</b>		<b>Government Relations/Politics</b>	
<input type="checkbox"/> Basic	<input type="checkbox"/> Advanced	<input type="checkbox"/> Basic	<input type="checkbox"/> Advanced
<b>Health and Safety</b>		<b>HR – Compensation</b>	
<input type="checkbox"/> Basic	<input type="checkbox"/> Advanced	<input type="checkbox"/> Basic	<input type="checkbox"/> Advanced
<b>HR – Performance Management (coaching, discipline, performance evaluation)</b>		<b>HR – Training, education, skills development</b>	
<input type="checkbox"/> Basic	<input type="checkbox"/> Advanced	<input type="checkbox"/> Basic	<input type="checkbox"/> Advanced
<b>Human Resources Management (HRM)</b>		<b>Information Systems</b>	
<input type="checkbox"/> Basic	<input type="checkbox"/> Advanced	<input type="checkbox"/> Basic	<input type="checkbox"/> Advanced
<b>Law, legal aspects of activities, policy development</b>		<b>Leadership and Change Management</b>	
<input type="checkbox"/> Basic	<input type="checkbox"/> Advanced	<input type="checkbox"/> Basic	<input type="checkbox"/> Advanced
<b>Quality &amp; Process Improvement</b>		<b>Risk Management</b>	
<input type="checkbox"/> Basic	<input type="checkbox"/> Advanced	<input type="checkbox"/> Basic	<input type="checkbox"/> Advanced
<b>Strategic Planning</b>		<b>Other: _____</b>	
<input type="checkbox"/> Basic	<input type="checkbox"/> Advanced	<input type="checkbox"/> Basic	<input type="checkbox"/> Advanced