
MEMBERSHIP POLICY

Approved by: The Members	Effective Date: June 20, 2023	B-30
Issued By: Board of Directors	Review Date: June 20, 2023	
Department(s) Administration	Version: 1	Archived:

1. Purpose

This policy describes the conditions for becoming an annual member or life member of the Lennox and Addington County General Hospital.

2. Definitions

In this policy,

“**Board**” means the board of directors of the Corporation;

“**Catchment Area**” means the County of Lennox and Addington, the Town of Deseronto, the Township of Tyendinaga, and the Tyendinaga Mohawk Territory, and/or such other areas as may be determined by the Board from time to time;

“**Corporation**” means the Lennox and Addington County General Hospital;

“**Foundation**” means the Lennox & Addington County General Hospital Foundation (Charity Registration No. 890597842 RR 0001)

“**Membership Policy**” means this policy.

3. Annual Membership

To become an annual member of the Corporation, an interested individual must:

- (a) apply for annual membership;
- (b) pay the following annual membership fee;

Year	Annual Membership Fee	Deadline
2023-2024	\$ 100 CAD	April 1 st , 2023

Note: Annual memberships terminate on March 31st each year.

- (c) be a resident of, employed within, or carry on business within the Catchment Area:
 - (i) for a continuous period of at least three (3) months immediately prior to admission to membership; and
 - (ii) for the duration of their annual membership.
- (d) be admitted by resolution of the Board, or as otherwise determined by the Board.

4. Life Membership

To become a life member of the Corporation, an interested individual must:

- (a) apply for life membership;

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(b) make a donation of to the Foundation as follows; and

Year	Life Membership Minimum Donation	Deadline
2023-2024	\$ 1,000 CAD	April 1 st , 2023

- (c) be a resident of, employed within, or carry on business within the Catchment Area:
- (i) for a continuous period of at least three (3) months immediately prior to admission to membership; and
 - (ii) for the duration of their life membership.
- (d) be admitted by resolution of the Board, or as otherwise determined by the Board.

5. Termination

Membership in the Corporation ceases under the following circumstances:

- (a) Annual memberships terminate automatically on March 31st each year.
- (b) Membership terminates when a member dies or resigns (Ontario *Not-for-Profit-Corporations Act*, s.50(1)(a)).
- (c) Membership terminates when a member is expelled.
- (d) Annual memberships and life memberships terminate automatically when an individual ceases to meet the conditions for “annual membership” or “life membership” (as applicable) set out in the Membership Policy.
 - For example, ceasing to be a resident of, employed within, or carry on business within the Catchment Area.
- (e) A member is automatically deemed to cease to meet the conditions for membership if the member:
 - (i) has not attended a meeting of the members for the past two (2) years;
 - (ii) has not notified the Corporation in writing expressing the member’s intent to continue to maintain membership in the Corporation for the past two (2) years; and
 - (iii) is not a director of the Corporation.

Where a Member is deemed to cease to meet the conditions for membership under this paragraph, their membership terminates automatically as of the close of the second annual meeting of the members in the two-year period.

- For example, at the end of the annual meeting of the members in 2025, life members who have not attended either the 2024 or 2025 annual meeting of the members (or any special meeting of the members in the past two years) and who have not written to the Corporation expressing intent to continue to maintain membership will automatically cease to be members.

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6. Discipline or Expulsion

- (a) A member may be expelled from the membership or disciplined pursuant to the corporate by-law at section 2.11.
- (b) The Board has delegated the power to investigate a member's conduct to the Corporation's management.
- (c) The Board has delegated the power to discipline or expel a member to the Governance Committee.
- (d) A Member is not entitled to be represented by legal counsel in the course of a disciplinary action or expulsion, but may consult legal counsel.
- (e) The Governance Committee shall have the discretion to determine the individuals who may be in attendance at a meeting regarding the disciplinary action or expulsion.

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Appendix I

Section 2.11 of the corporate by-law, [as approved by the Members June 2023], has been restated below for ease of reference. Please see the corporate by-law (which may be amended from time to time) for more information:

2.11 Member Discipline or Expulsion

- (a) The Board or a committee of the Directors shall have the power to discipline or expel a Member in the following circumstances:
 - (i) the Member violates any provision of the Articles, By-law or Policies; or
 - (ii) the Member is carrying out any conduct which may be detrimental to the Corporation as determined by the Board in its sole discretion, having regard to the purposes of the Corporation; or
 - (iii) the Member's conduct damages the Corporation's property, or the property of a Member, Director, officer, employee, contractor or agent of the Corporation, or the property of a patient/user of the Corporation's facilities or a stakeholder/participant in the Corporation's programs.
- (b) All disciplinary action or expulsion of a Member shall be done in good faith and in a fair and reasonable manner.
- (c) In the event a disciplinary or expulsion action is taken against a Member, the Member shall be given at least fifteen (15) days' notice of said disciplinary action or termination, with reasons; and be given an opportunity to be heard by the Board or a committee of the Directors, orally or in writing, not less than five (5) days before the disciplinary action or termination of membership becomes effective. The provisions of this section 2.11 of this By-law are in addition to any Policies adopted by the Board from time to time.